

VITAL CHEMICAL PTY LTD

OCCUPATIONAL HEALTH AND SAFETY POLICY

Title: Occupational Health and Safety Policy
Date: 11 December 2018
Date Reviewed: 11 December 2018
Next Review Date: 11 December 2019

1. INTRODUCTION

Vital Chemical is committed to providing and maintaining a safe and healthy workplace for all workers (including contractors and volunteers) as well as clients, visitors and members of the public. Hazards and risks to health and safety will be eliminated or minimised, as far as is reasonably practicable.

The responsibility for managing health and safety ultimately rests with the person in control of the business or undertaking (PCBU), directors and management. Workers also have important responsibilities for health and safety in the workplace.

We are committed to complying with the *Work Health and Safety Act 2011*, the *Work Health and Safety Regulation 2011*, codes of practice and other safety guidance material.

Management will:

- Ensure the business complies with all legislation relating to health and safety
- Eliminate or minimise all workplace hazards and risks as far as is reasonably practicable
- Provide information, instruction and training to enable all workers to work safely
- Supervise workers to ensure work activities are performed safely
- Consult with and involve workers on matters relating to health, safety and wellbeing
- Provide appropriate safety equipment and personal protective equipment
- Provide a suitable injury management and return to work program
- Review the Vital Chemical Safety Management System annually

Workers will:

- Take reasonable care for their own health and safety
- Follow safe work procedures, instructions and rules
- Participate in safety training
- Report health and safety hazards
- Report all injuries and incidents
- Use safety equipment and personal protective equipment as instructed

Our goal is to provide a safe and healthy work environment that is free from workplace injury and illness. This will only be achieved through the participation, co-operation and commitment of everyone in the workplace.

Vital Chemical is committed to establishing measurable objectives and targets to ensure continued improvement aimed at elimination of work-related injury and illness.

2. POLICY OBJECTIVES AND TARGETS

- Hazard and Near Miss recorded in SHERM – minimum 20 entries to be recorded in 2019;
- Corrective actions raised through workplace inspections – 100% completion rate;
- Corrective actions raised as a result of hazards and incidents reported – 100% completion rate;
- 50% of company employees will be trained in providing first aid; and
- Monthly Site Inspection will be conducted to assist in proactively identifying the hazards.

An OHS Plan will be developed in SHERM for achieving objectives and targets specified in the OHS Policy.

Authorised by: Letiscia Xavier – Director Vital Chemical Pty Ltd

